

IMPLEMENTATION PLAN OF ACTION

Name: _____ Date: _____

I. Long-term objective:

II. Activities required to accomplish the objective:

III. Existing resources that support the objective:

IV. Additional resources required to accomplish the objective:

V. Roadblocks to achieving the objective:

VI. Strategies for managing roadblocks:

VII. Timeline for achieving the objective

VIII. Short-term activities required to achieving the objective
(Break objective into sequence of action steps.)

IX. Evaluation criteria or “How will we know we’ve arrived?”
